

# WORLD TRADE ORGANIZATION

RESTRICTED

**WT/BFA/128**

25 November 2011

(11-6187)

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## **Committee on Budget, Finance and Administration**

### **REPORT OF THE MEETINGS HELD ON 31 OCTOBER, 8, 15, 22, 24 NOVEMBER 2011**

1. The WTO Committee on Budget, Finance and Administration met on 31 October, 8, 15, 22 and 24 November 2011 under the chairmanship of Mr. Pasi-Heikki Vaaranmaa (Finland). The terms of reference and composition of the Committee are set out in document WT/L/44/Rev.1. The agenda contained in document WTO/AIR/3841 with three addenda was adopted.

#### **I. UTILIZATION OF THE MEMBERS' TRANSITION OPERATING FUND (WT/BFA/W/251)**

2. The Deputy Director-General introduced a document which outlined the financial situation of the Members' Transition Operating Fund (the Fund) and requested the Committee to approve CHF 600,000 of financing from the Fund for the signage system and the catering facilities in the Centre William Rappard (CWR).

3. The Committee was updated on the previously approved financed projects including the equipping of the South Courtyard Conference Centre, the furnishing of the common areas and the Institute for Training and Technical Co-operation as well as the equipment for archive rooms. On these projects, savings of CHF 990,555 could be made and consequently returned to the Fund. The remaining balance in the Fund, amounting to CHF 15 million, remained sufficient to cover the needs with respect to the costs associated with the common facilities installations.

4. The Secretariat requested funding approval for two more projects, the signage system and the catering facilities in the Centre William Rappard (CWR). A signage concept needed to be defined and implemented throughout the entire WTO complex including the Centre William Rappard, the General Council meeting room, the new administrative building and the villas and parking areas. The concept would be prepared by a local public education institution. The signage would be produced and installed with internal resources. Following the renovation work, new catering facilities would become available in CWR. They would comprise a coffee shop and a Delegate's dining room to be located on the lakeside of the new Atrium.

5. Several Members expressed their confidence and thanked the Secretariat for the savings returned to the Fund.

**6. The Committee agreed that an amount of up to CHF 600,000 from the Members' Transition Operating Fund may be used to finance the signage and the equipping and installation of the kitchen facilities in the renovated CWR building.**

#### **II. ADMINISTRATIVE MEASURES FOR INACTIVE MEMBERS (WT/BFA/W/252)**

7. The Committee was informed that the Islamic Republic of Mauritania had proposed a payment plan to liquidate their outstanding contributions over a period of 25 years. The Chair congratulated the Member for its commitment to clear its outstanding contributions. One Member expressed concerns regarding payment plans exceeding 15 years and pointed out that this should not be a precedent for future agreements. He added that in case of an interruption in payments,

Administrative Measures should be reapplied. The Committee approved the following recommendation:

8. **In accordance with the decision of the General Council of 15 May 2006, the Committee on Budget, Finance and Administration recommends that the General Council suspend the application of administrative measures for the Islamic Republic of Mauritania, which agrees to, and undertakes to abide by, a schedule of instalment payments aimed at liquidating all arrears over a period of twenty-five years starting on 1 January 2010. The payments must be received no later than 31 December of each year, failing which the administrative measures will be reinstated.**

### III. ITC BUDGET PROPOSALS FOR THE BIENNIUM 2012-2013

9. The ITC Executive Director informed the Members that the ITC had concluded its change management process in the biennium 2008-2009 with its first 4-year Strategic Plan based on the approved Strategic Framework. This had been continued in the biennium 2010-2011 with the objective of increasing delivery and productivity. In the biennium 2012-2013, the ITC was consolidating its gains through the institutionalization of results-based management and quality improvement.

10. The Executive Director recalled that the ITC budget was shared in equal parts between the WTO and the UN and that the administrative arrangements obliged the ITC to operate with the lowest budget level approved by both parent organizations. Hence, for the biennium 2010-2011 the UN had approved a lower budget than the WTO, which had then been applied.

11. For the biennium 2012-2013, the proposed contribution required from the WTO for 2012 (after taking into consideration miscellaneous income) showed an increase of CHF 20,800 (0.11%) as compared to the amount approved by the WTO for 2011. WTO's proposed contribution for 2013 showed an increase of CHF 207,000 (1.09%) over the amount required for 2012. The ITC Executive Director pointed out that the ITC had taken into account the difficult overall financial situation of Members and had, therefore, only included statutory and unavoidable adjustments for each year in its proposal. The proposal included the conversion of two positions previously funded under general temporary assistance to regular posts.

12. Several Members congratulated the ITC for its work. However, due to the overall difficult economic situation, they asked ITC for further efforts to present a zero nominal growth budget. Some other Members expressed the opinion that in times of crisis, the ITC had to be strengthened as it promoted development. Some Members reacted to the proposals regarding the posts, but the Committee finally decided to leave this issue to the UN budgetary process review on this matter.

13. During the budget discussions, the Committee took note of the sixth report of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ) on the proposed programme budget for the ITC for the biennium 2012-2013. The Committee further recommended that the WTO contribution to ITC budget remain at zero nominal growth for the biennium 2012-2013 after taking miscellaneous income into consideration. The necessary reduction to the ITC budget to achieve the zero nominal growth, amounting to CHF 497,200, would be decided and implemented by the ITC.

14. **The Committee recommends to the General Council that the budget for 2012 of the International Trade Centre UNCTAD/WTO be approved in the amount of CHF 38,072,000. With miscellaneous income being estimated at CHF 250,000, the amount to be provided to the Centre in the 2012 budget of the WTO represents CHF 18,911,000.**

**15. The Committee recommends to the General Council that the budget for 2013 of the International Trade Centre UNCTAD/WTO be approved in the amount of CHF 38,072,000. With miscellaneous income being estimated at CHF 250,000, the amount to be provided to the Centre in the 2013 budget of the WTO represents CHF 18,911,000.**

#### **IV. WTO BUDGET PROPOSALS FOR THE BIENNIUM 2012-2013 (WT/BFA/W/250)**

16. The Director General's budget proposals for the biennium 2012-2013 presented a zero nominal growth for the 2012 budget and a zero real growth for the 2013 budget. It included the proposal to reinforce the Secretariat's resources to support the dispute settlement mechanism by creating three new posts; two posts in the Appellate Body Secretariat and one post in the Legal Affairs Division. These posts were urgently required to meet the current high workload and increased complexity of disputes.

17. In order to achieve an overall zero nominal and zero real growth in the 2012 and 2013 budgets, the Secretariat identified a number of actions to be taken to streamline its operations. The savings would accrue from adjustments to services provided to Members and from modifications to the internal operations of the Secretariat. With respect to the savings on services provided to Members in the budget for 2012, it was proposed to substitute full minutes with summarized minutes of meetings, to establish electronic notification forms and move to online submission and distribution of notifications, to move away from the traditional distribution of documents in printed form and to improve the scheduling of meetings in order to save on the cancellation of interpreter services. On the Secretariat's side, the savings included the reduction of temporary assistance, the implementation of a harmonized formatting standard for documents, the establishment of common processes and tools to be used by all serving Committee Secretaries, the review of the travel policy, the reduction of transportation services, the replacement of the internal distribution of mail and documents and a reduced distribution of newspapers and magazines.

18. While Members generally supported the proposed streamlining actions in times of fiscal austerity, they expressed strong reservations with respect to the proposal to substitute full minutes with summarized minutes of meetings. Members were more inclined to work on a reduction of the overall volume of official documents submitted for production to the Secretariat. Members were very supportive of the proposed actions to reduce the distribution of documents in printed form and also suggested further reductions in this area. Some concerns were raised for small missions and developing countries that would need to be addressed during the implementation. The Committee agreed on a set of austerity measures to be proposed to the General Council.

19. Members understood the need for a rapid increase in resources in the area of dispute settlements. However, Members were of the view that the workload in disputes would not remain at the current high level in the medium-term. Several Members raised concerns about permanently increasing the total headcount of the Organization. They also raised the issue of the management of resources in times when the dispute settlement activity is low. The Committee finally proposed a temporary increase by three posts in the total headcount of the Organization. This increase was limited to 2012 after which the Secretariat would need to find a solution through an internal reallocation of posts.

20. A number of questions were raised by Members on the budget proposals. The Secretariat provided additional information regarding IT expenditure, moving expenditure, the security perimeter, the review of the travel policy, the budget for the permanent group of experts, building maintenance expenditure, employment conditions and calculations relating to the evolution of staff costs and staff profile adjustments.

21. The Secretariat also announced the new upgrade and promotion policy which had introduced the conditions of organizational need and the capabilities of the incumbent to perform the job at a higher grade for all promotion decisions. This new promotion policy removed the focus upon 'time in grade' and long-service promotions, which were considered an inappropriate burden on the Pension Plan. Furthermore, a Management Review Board had been created replacing the Classification Committee and incorporating the promotion function of the Appointments and Promotions Board which had now become the Appointments Board. These changes had resulted in changes to the Staff Rules which had been amended accordingly. Members welcomed the new promotion policy as a long overdue adjustment.

22. Several Members raised concerns about the budget envelope for Trade Policy Training Courses for developing countries and asked for further information on the Secretariat's approach regarding these courses.

23. Given the current economic situation, Members were of the view that the 2013 budget should also reflect zero nominal growth. Several Members supported the proposal to accept only a limited increase of CHF 1,200,000 in the 2013 budget. This amount corresponded to the first annual reimbursement of the 50-year interest free loan contracted for the new building. In order to reduce the 2013 budget proposals by CHF 2.5 million to reach this new target, the Secretariat was invited to make a number of adjustments including: a) adjusting the ITC budget contribution to reflect zero nominal growth, b) front-loading of expected staff profile and performance award adjustments applicable in 2013, c) capping the performance award envelope during the biennium at its 2011 level, d) removing the 2013 provision of CHF 500,000 for a building maintenance fund that would be funded through miscellaneous income generated in 2012, and e) removing the funding of the three new posts in 2013. These adjustments also had an impact on the 2012 budget, by providing some CHF 220,800 of savings that were used to increase the budget envelope of the Trade Policy Training Courses.

24. The Secretariat indicated that this cut in the 2013 budget would affect its ability to provide services to Members in the event of sudden changes in activity levels. The Director-General asked that in the event unforeseen developments make it impossible to absorb these three posts through a reallocation exercise, he be able to revert to the matter in the mid-term review to propose necessary adjustments. One Member stressed that the mid-term review, under the rules of the Committee, is only to address unforeseen changes where all avenues to address the issue within existing resources have been exhausted, and any request from the Secretariat would have to be examined in light of the difficult financial situation facing Members.

25. The Committee finally reach a consensus and concluded with the approval of the following recommendation.

A. BUDGET ESTIMATES FOR 2012

**26. The Committee submits to the General Council for consideration and approval the following draft resolution on the expenditure of the World Trade Organization in 2012 and the ways and means to meet such expenditure.**

The General Council,

HAVING CONSIDERED,

The Estimates of expenditure of the Secretariat of the World Trade Organization for 2012 (CHF 189,962,500) and for the Appellate Body and its Secretariat for 2012 (CHF 6,041,400) amounting to a total of CHF 196,003,900 as set forth in the Schedules I-A, I-B and I-C annexed to this Resolution.

RESOLVE that,

1. The financing of the amount of CHF 196,003,900 with regard to the Secretariat of the WTO and the Appellate Body and its Secretariat referred to above shall be as follows:
  - (a) by contributions from Members, on the basis of a minimum contribution of 0.015 per cent, in the amount of CHF 194,300,000 (Schedule II);
  - (b) by miscellaneous income estimated at CHF 1,703,900 (Schedule III).
2. The contributions of the Members shall be assessed in accordance with the attached scale of contributions. Contributions from Members in respect of the 2012 budget are considered as due and payable in full as at 1 January 2012.

B. BUDGET ESTIMATES FOR 2013

**27. The Committee, bearing in mind the guidelines on biennial budgeting (WT/BFA/W/105/Rev.1) approved by the General Council (WT/GC/M/82), including the reference to revisions to the second year of the biennium,<sup>1</sup> recommends to the General Council for consideration and approval the following draft resolution on the expenditure of the World Trade Organization in 2013 and the ways and means to meet such expenditure.**

The General Council,

HAVING CONSIDERED,

The Estimates of expenditure of the Secretariat of the World Trade Organization for 2013 (CHF 191,099,300), and for the Appellate Body and its Secretariat for 2013 (CHF 6,104,600) amounting to a total of CHF 197,203,900 as set forth in the Schedules I-A, I-B and I-C annexed to this Resolution.

RESOLVE that,

1. The financing of the amount of CHF 197,203,900 with regard to the Secretariat of the WTO and the Appellate Body and its Secretariat referred to above shall be as follows:

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<sup>1</sup> "...if it proves necessary due to unexpected changes in inflation rates and other elements (e.g. the levels of translation resources required to cope with a greater or lesser volume of documentation) when the biennial budget was approved ..., the Committee would examine a Revision to the second year of the biennial budget prepared by the Director-General, which could propose increases, decreases or reallocations of resources for the second year, and make the appropriate recommendation to the General Council for approval. This flexibility might be particularly necessary in the first biennium. This approach would also seem to provide the desired level of predictability while at the same time taking into account the considerations expressed by some Members..." (WT/BFA/W/105/Rev.1).

- (a). by contributions from Members, on the basis of a minimum contribution of 0.015 per cent, in the amount of CHF 195,500,000; and
- (b). by miscellaneous income estimated at CHF 1,703,900 (Schedule III).

2. The contributions of the Members shall be assessed in 2012 based on the up-dated trade statistics in 2012 as foreseen in Regulation 12.3(b) of the revised Financial Regulations of the WTO, document WT/L/156/Rev.2. Contributions from Members in respect of the 2013 budget are considered as due and payable in full as at 1 January 2013.

3. In accordance with Regulations 6 and 10 of the revised Financial Regulations of the WTO, any revision of the 2013 budget estimates shall be submitted in 2012 to the Committee on Budget, Finance and Administration for its examination and formulation of a recommendation for consideration by the General Council.

C. COST SAVINGS IN DOCUMENT PRODUCTION AND MEETINGS

**28. In order to achieve the necessary level of austerity required by the 2012-2013 budget, the Committee recommends that the General Council endorse a number of measures to streamline the Organization's operations, particularly in the production of documents and conduct of meetings. The Committee therefore recommends that the General Council adopt the following:**

29. In view of fact that the 2012-2013 biennial budget only provides sufficient funding for a document production process with a maximum input volume<sup>2</sup> of 22.8 million words in 2012 and 21.7 million words in 2013, it is necessary to have more effective controls on this input volume by all WTO bodies. To this end, all WTO bodies should undertake efforts with a view towards achieving a reduction in the overall volume of official documents by 5 per cent in 2012 and by a further 5 per cent in 2013. Accordingly, we direct that:

- (a). In order to remain within this global limit, the Chairs of all WTO bodies are instructed to work with their Members to reduce the overall volume of official documents submitted for production. These measures may include, inter alia, reducing the length of reports, annexes and statements without jeopardizing their content or the appropriate reflection of specific Members' positions. It is recognized that each body would have to devise ways to achieve reductions that are consistent with its particular work and mandate.
- (b). The Secretariat shall continue to further enhance its document processing productivity while retaining some flexibility to accommodate sudden changes in volume.

30. It is also necessary to undertake various measures aimed at substantially reducing the printing and distribution of documents. To achieve this objective, the Secretariat is instructed to undertake the following changes in the 2012-2013 biennium:

- (a). Discontinue the internal distribution within the Secretariat of official documents in printed form as of 1 January 2012.

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<sup>2</sup> The "input volume" is the number of words in the original language submitted for translation, printing and distribution.

- (b). Review the list of subscribers of official documents in printed form and the number of copies dispatched to each subscriber with the objective of creating an electronic subscription model as of 1 April 2012. In revising such lists, the Secretariat will base its revisions on information obtained from Members.
- (c). Provide ad hoc services to Members to subscribe to electronic distribution of documents or obtain specific documents on request in printed form.
- (d). Establish common practices and tools for all committee secretaries to feed the electronic "Docs for Meetings" module so as to enable delegations to obtain timely download of electronic packs containing all the documents for specific meetings.
- (e). After consulting with Members, discontinue the distribution of certain document series in printed form as early as practicable in 2012: including TBT and SPS notifications and any other documents acceptable to Members for electronic distribution. Committee Chairs shall also take steps to move towards the online submission and distribution of notifications.
- (f). Discontinue the distribution of official documents, previously circulated, in meeting rooms and at the document centre as of 1 January 2012.

31. The General Council also requests that all Chairs systematically seek to improve the scheduling and conduct of meetings with a view towards reducing the overall number and length of such meetings and optimizing the use of existing resources supporting official meetings.

**SCHEDULE I – A**  
2012-2013 PROPOSED REVISED **CONSOLIDATED** WTO BUDGET FOR  
THE WTO SECRETARIAT AND THE APPELLATE BODY AND ITS SECRETARIAT  
(in Swiss Francs)

| Section                             | 2011               | Inc/Dec<br>2012  | 2012               | Inc/Dec<br>2013  | 2013               | Diff<br>2012   | Diff<br>2013  |
|-------------------------------------|--------------------|------------------|--------------------|------------------|--------------------|----------------|---------------|
| <b>A</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 1 Work Years</b>            |                    |                  |                    |                  |                    |                |               |
| (a) Salary                          | 89,084,300         | 276,300          | 89,360,600         | 678,300          | 90,038,900         | 0.31%          | 0.76%         |
| (b) Pension                         | 18,770,100         | 251,000          | 19,021,100         | 225,900          | 19,247,000         | 1.34%          | 1.19%         |
| (c) Common Staff Costs              | 18,456,200         | 163,600          | 18,619,800         | (121,900)        | 18,497,900         | 0.89%          | -0.65%        |
| <b>Sect 2 Temporary Assistance</b>  | <b>15,992,700</b>  | <b>(822,200)</b> | <b>15,170,500</b>  | <b>70,000</b>    | <b>15,240,500</b>  | <b>-5.14%</b>  | <b>0.46%</b>  |
| <b>B</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 3 Communications</b>        |                    |                  |                    |                  |                    |                |               |
| (a) Telecommunications              | 506,500            | 167,500          | 674,000            | 0                | 674,000            | 33.07%         | 0.00%         |
| (b) Postal Charges                  | 1,280,000          | (174,300)        | 1,105,700          | (60,000)         | 1,045,700          | -13.62%        | -5.43%        |
| <b>Sect 4 Building Facilities</b>   |                    |                  |                    |                  |                    |                |               |
| (a) Rental                          | 625,000            | 68,000           | 693,000            | 585,000          | 1,278,000          | 10.88%         | 84.42%        |
| (b) Utilities                       | 1,929,000          | 0                | 1,929,000          | (170,000)        | 1,759,000          | 0.00%          | -8.81%        |
| (c) Maintenance and Insurance       | 1,312,000          | 380,000          | 1,692,000          | (200,000)        | 1,492,000          | 28.96%         | -11.82%       |
| <b>Sect 5 Permanent Equipment</b>   |                    |                  |                    |                  |                    |                |               |
| (a) Permanent Equipment             | 1,025,000          | 285,000          | 1,310,000          | 100,000          | 1,410,000          | 27.80%         | 7.63%         |
| (b) Permanent Equipment Lease       | 64,000             | (20,000)         | 44,000             | 0                | 44,000             | -31.25%        | 0.00%         |
| <b>Sect 6 Expendable</b>            | <b>1,281,000</b>   | <b>(80,000)</b>  | <b>1,201,000</b>   | <b>0</b>         | <b>1,201,000</b>   | <b>-6.25%</b>  | <b>0.00%</b>  |
| <b>Sect 7 Contractual Services</b>  |                    |                  |                    |                  |                    |                |               |
| (a) Reproduction                    | 1,620,600          | (150,000)        | 1,470,600          | (100,000)        | 1,370,600          | -9.26%         | -6.80%        |
| (b) Office Automation               | 3,365,000          | 0                | 3,365,000          | 0                | 3,365,000          | 0.00%          | 0.00%         |
| (c) Other                           | 238,000            | 0                | 238,000            | 0                | 238,000            | 0.00%          | 0.00%         |
| (d) Security Outsourcing            | 4,013,000          | (50,000)         | 3,963,000          | 0                | 3,963,000          | -1.25%         | 0.00%         |
| <b>C</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 8 Staff Overheads</b>       |                    |                  |                    |                  |                    |                |               |
| (a) Training                        | 1,525,000          | 0                | 1,525,000          | 0                | 1,525,000          | 0.00%          | 0.00%         |
| (b) Insurance                       | 3,011,000          | 105,000          | 3,116,000          | 200,000          | 3,316,000          | 3.49%          | 6.42%         |
| (c) Joint Services                  | 255,000            | 0                | 255,000            | 0                | 255,000            | 0.00%          | 0.00%         |
| (d) Miscellaneous                   | 36,000             | 30,000           | 66,000             | 0                | 66,000             | 83.33%         | 0.00%         |
| <b>Sect 9 Missions</b>              |                    |                  |                    |                  |                    |                |               |
| (a) Missions Official               | 1,533,000          | 118,000          | 1,651,000          | 100,000          | 1,751,000          | 7.70%          | 6.06%         |
| (b) Missions Technical              | 1,406,000          | 0                | 1,406,000          | 0                | 1,406,000          | 0.00%          | 0.00%         |
| <b>Sect 10 Trade Policy Courses</b> | <b>3,315,000</b>   | <b>(354,900)</b> | <b>2,960,100</b>   | <b>(108,800)</b> | <b>2,851,300</b>   | <b>-10.71%</b> | <b>-3.68%</b> |
| <b>Sect 11 Various</b>              |                    |                  |                    |                  |                    |                |               |
| (a) Representation and Hospitality  | 299,000            | 0                | 299,000            | 500              | 299,500            | 0.00%          | 0.17%         |
| (b) Dispute Settlement Panels       | 987,000            | 0                | 987,000            | 0                | 987,000            | 0.00%          | 0.00%         |
| (c) Experts                         | 50,000             | 0                | 50,000             | 0                | 50,000             | 0.00%          | 0.00%         |
| (d) Appellate Body Members          | 793,500            | 0                | 793,500            | 0                | 793,500            | 0.00%          | 0.00%         |
| (e) Library                         | 700,000            | (100,000)        | 600,000            | 0                | 600,000            | -14.29%        | 0.00%         |
| (f) Publications                    | 803,000            | (23,000)         | 780,000            | 1,000            | 781,000            | -2.86%         | 0.13%         |
| (g) Public Information Activities   | 380,000            | (80,000)         | 300,000            | 0                | 300,000            | -21.05%        | 0.00%         |
| (h) External Auditors               | 50,000             | 0                | 50,000             | 0                | 50,000             | 0.00%          | 0.00%         |
| (i) Ministerial Operating Fund      | 600,000            | 0                | 600,000            | 0                | 600,000            | 0.00%          | 0.00%         |
| (j) ISO                             | 57,000             | 0                | 57,000             | 0                | 57,000             | 0.00%          | 0.00%         |
| (k) Other                           | 130,000            | 10,000           | 140,000            | 0                | 140,000            | 7.69%          | 0.00%         |
| (l) Appellate Body Operating Fund   | 1,600,000          | 0                | 1,600,000          | 0                | 1,600,000          | 0.00%          | 0.00%         |
| <b>D</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 12 ITC</b>                  | <b>18,911,000</b>  | <b>0</b>         | <b>18,911,000</b>  | <b>0</b>         | <b>18,911,000</b>  | <b>0.00%</b>   | <b>0.00%</b>  |
| <b>Grand Total</b>                  | <b>196,003,900</b> | <b>0</b>         | <b>196,003,900</b> | <b>1,200,000</b> | <b>197,203,900</b> | <b>0.00%</b>   | <b>0.61%</b>  |



**SCHEDULE I – B**  
2012-2013 PROPOSED REVISED BUDGET FOR  
**THE WTO SECRETARIAT**  
(in Swiss Francs)

| Section                             | 2011               | Inc/Dec<br>2012  | 2012               | Inc/Dec<br>2013  | 2013               | Diff<br>2012   | Diff<br>2013  |
|-------------------------------------|--------------------|------------------|--------------------|------------------|--------------------|----------------|---------------|
| <b>A</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 1 Work Years</b>            |                    |                  |                    |                  |                    |                |               |
| (a) Salary                          | 86,975,300         | 30,800           | 87,006,100         | 586,500          | 87,592,600         | 0.04%          | 0.67%         |
| (b) Pension                         | 18,326,100         | 196,900          | 18,523,000         | 203,800          | 18,726,800         | 1.07%          | 1.10%         |
| (c) Common Staff Costs              | 18,027,200         | 57,400           | 18,084,600         | (71,200)         | 18,013,400         | 0.32%          | -0.39%        |
| <b>Sect 2 Temporary Assistance</b>  | <b>15,927,100</b>  | <b>(822,200)</b> | <b>15,104,900</b>  | <b>70,000</b>    | <b>15,174,900</b>  | <b>-5.16%</b>  | <b>0.46%</b>  |
| <b>B</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 3 Communications</b>        |                    |                  |                    |                  |                    |                |               |
| (a) Telecommunications              | 500,000            | 167,500          | 667,500            | 0                | 667,500            | 33.50%         | 0.00%         |
| (b) Postal Charges                  | 1,280,000          | (174,300)        | 1,105,700          | (60,000)         | 1,045,700          | 13.62%         | -5.43%        |
| <b>Sect 4 Building Facilities</b>   |                    |                  |                    |                  |                    |                |               |
| (a) Rental                          | 625,000            | 68,000           | 693,000            | 585,000          | 1,278,000          | 10.88%         | 84.42%        |
| (b) Utilities                       | 1,916,000          | 0                | 1,916,000          | (170,000)        | 1,746,000          | 0.00%          | -8.87%        |
| (c) Maintenance and Insurance       | 1,307,000          | 380,000          | 1,687,000          | (200,000)        | 1,487,000          | 29.07%         | -11.86%       |
| <b>Sect 5 Permanent Equipment</b>   |                    |                  |                    |                  |                    |                |               |
| (a) Permanent Equipment             | 1,000,000          | 285,000          | 1,285,000          | 100,000          | 1,385,000          | 28.50%         | 7.78%         |
| (b) Permanent Equipment Lease       | 64,000             | (20,000)         | 44,000             | 0                | 44,000             | -31.25%        | 0.00%         |
| <b>Sect 6 Expendable</b>            | <b>1,261,000</b>   | <b>(80,000)</b>  | <b>1,181,000</b>   | <b>0</b>         | <b>1,181,000</b>   | <b>-6.34%</b>  | <b>0.00%</b>  |
| <b>Sect 7 Contractual Services</b>  |                    |                  |                    |                  |                    |                |               |
| (a) Reproduction                    | 1,605,600          | (150,000)        | 1,455,600          | (100,000)        | 1,355,600          | -9.34%         | -6.87%        |
| (b) Office Automation               | 3,355,000          | 0                | 3,355,000          | 0                | 3,355,000          | 0.00%          | 0.00%         |
| (c) Other                           | 238,000            | 0                | 238,000            | 0                | 238,000            | 0.00%          | 0.00%         |
| (d) Security Outsourcing            | 4,013,000          | (50,000)         | 3,963,000          | 0                | 3,963,000          | -1.25%         | 0.00%         |
| <b>C</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 8 Staff Overheads</b>       |                    |                  |                    |                  |                    |                |               |
| (a) Training                        | 1,500,000          | 0                | 1,500,000          | 0                | 1,500,000          | 0.00%          | 0.00%         |
| (b) Insurance                       | 2,999,000          | 105,000          | 3,104,000          | 200,000          | 3,304,000          | 3.50%          | 6.44%         |
| (c) Joint Services                  | 255,000            | 0                | 255,000            | 0                | 255,000            | 0.00%          | 0.00%         |
| (d) Miscellaneous                   | 34,000             | 30,000           | 64,000             | 0                | 64,000             | 88.24%         | 0.00%         |
| <b>Sect 9 Missions</b>              |                    |                  |                    |                  |                    |                |               |
| (a) Missions Official               | 1,496,000          | 105,000          | 1,601,000          | 100,000          | 1,701,000          | 7.02%          | 6.25%         |
| (b) Missions Technical              | 1,406,000          | 0                | 1,406,000          | 0                | 1,406,000          | 0.00%          | 0.00%         |
| <b>Sect 10 Trade Policy Courses</b> | <b>3,315,000</b>   | <b>(354,900)</b> | <b>2,960,100</b>   | <b>(108,800)</b> | <b>2,851,300</b>   | <b>-10.71%</b> | <b>-3.68%</b> |
| <b>Sect 11 Various</b>              |                    |                  |                    |                  |                    |                |               |
| (a) Representation and Hospitality  | 298,000            | 0                | 298,000            | 500              | 298,500            | 0.00%          | 0.17%         |
| (b) Dispute Settlement Panels       | 987,000            | 0                | 987,000            | 0                | 987,000            | 0.00%          | 0.00%         |
| (c) Experts                         | 50,000             | 0                | 50,000             | 0                | 50,000             | 0.00%          | 0.00%         |
| (e) Library                         | 690,000            | (100,000)        | 590,000            | 0                | 590,000            | -14.49%        | 0.00%         |
| (f) Publications                    | 803,000            | (23,000)         | 780,000            | 1,000            | 781,000            | -2.86%         | 0.13%         |
| (g) Public Information Activities   | 380,000            | (80,000)         | 300,000            | 0                | 300,000            | -21.05%        | 0.00%         |
| (h) External Auditors               | 50,000             | 0                | 50,000             | 0                | 50,000             | 0.00%          | 0.00%         |
| (i) Ministerial Operating Fund      | 600,000            | 0                | 600,000            | 0                | 600,000            | 0.00%          | 0.00%         |
| (j) ISO                             | 57,000             | 0                | 57,000             | 0                | 57,000             | 0.00%          | 0.00%         |
| (k) Other                           | 130,000            | 10,000           | 140,000            | 0                | 140,000            | 7.69%          | 0.00%         |
| <b>D</b>                            |                    |                  |                    |                  |                    |                |               |
| <b>Sect 12 ITC</b>                  | <b>18,911,000</b>  | <b>0</b>         | <b>18,911,000</b>  | <b>0</b>         | <b>18,911,000</b>  | <b>0.00%</b>   | <b>0.00%</b>  |
| <b>Grand Total</b>                  | <b>190,381,300</b> | <b>(418,800)</b> | <b>189,962,500</b> | <b>1,136,800</b> | <b>191,099,300</b> | <b>-0.22%</b>  | <b>0.60%</b>  |

**SCHEDULE I – C**  
2012-2013 PROPOSED REVISED BUDGET FOR  
**THE APPELLATE BODY AND ITS SECRETARIAT**  
(in Swiss Francs)

| Section                            | 2011             | Inc/Dec<br>2012 | 2012             | Inc/Dec<br>2013 | 2013             | Diff<br>2012 | Diff<br>2013 |
|------------------------------------|------------------|-----------------|------------------|-----------------|------------------|--------------|--------------|
| <b>A</b>                           |                  |                 |                  |                 |                  |              |              |
| <b>Sect 1 Work Years</b>           |                  |                 |                  |                 |                  |              |              |
| (a) Salary                         | 2,109,000        | 245,500         | 2,354,500        | 91,800          | 2,446,300        | 11.64%       | 3.90%        |
| (b) Pension                        | 444,000          | 54,100          | 498,100          | 22,100          | 520,200          | 12.18%       | 4.44%        |
| (c) Common Staff Costs             | 429,000          | 106,200         | 535,200          | (50,700)        | 484,500          | 24.76%       | -9.47%       |
| <b>Sect 2 Temporary Assistance</b> | <b>65,600</b>    | <b>0</b>        | <b>65,600</b>    | <b>0</b>        | <b>65,600</b>    | <b>0.00%</b> | <b>0.00%</b> |
| <b>B</b>                           |                  |                 |                  |                 |                  |              |              |
| <b>Sect 3 Communications</b>       |                  |                 |                  |                 |                  |              |              |
| (a) Telecommunications             | 6,500            | 0               | 6,500            | 0               | 6,500            | 0.00%        | 0.00%        |
| <b>Sect 4 Building Facilities</b>  |                  |                 |                  |                 |                  |              |              |
| (b) Utilities                      | 13,000           | 0               | 13,000           | 0               | 13,000           | 0.00%        | 0.00%        |
| (c) Maintenance and Insurance      | 5,000            | 0               | 5,000            | 0               | 5,000            | 0.00%        | 0.00%        |
| <b>Sect 5 Permanent Equipment</b>  |                  |                 |                  |                 |                  |              |              |
| (a) Permanent Equipment            | 25,000           | 0               | 25,000           | 0               | 25,000           | 0.00%        | 0.00%        |
| <b>Sect 6 Expendable</b>           | <b>20,000</b>    | <b>0</b>        | <b>20,000</b>    | <b>0</b>        | <b>20,000</b>    | <b>0.00%</b> | <b>0.00%</b> |
| <b>Sect 7 Contractual Services</b> |                  |                 |                  |                 |                  |              |              |
| (a) Reproduction                   | 15,000           | 0               | 15,000           | 0               | 15,000           | 0.00%        | 0.00%        |
| (b) Office Automation              | 10,000           | 0               | 10,000           | 0               | 10,000           | 0.00%        | 0.00%        |
| <b>C</b>                           |                  |                 |                  |                 |                  |              |              |
| <b>Sect 8 Staff Overheads</b>      |                  |                 |                  |                 |                  |              |              |
| (a) Training                       | 25,000           | 0               | 25,000           | 0               | 25,000           | 0.00%        | 0.00%        |
| (b) Insurance                      | 12,000           | 0               | 12,000           | 0               | 12,000           | 0.00%        | 0.00%        |
| (d) Miscellaneous                  | 2,000            | 0               | 2,000            | 0               | 2,000            | 0.00%        | 0.00%        |
| <b>Sect 9 Missions</b>             |                  |                 |                  |                 |                  |              |              |
| (a) Missions Official              | 37,000           | 13,000          | 50,000           | 0               | 50,000           | 35.14%       | 0.00%        |
| <b>Sect 11 Various</b>             |                  |                 |                  |                 |                  |              |              |
| (a) Representation and Hospitality | 1,000            | 0               | 1,000            | 0               | 1,000            | 0.00%        | 0.00%        |
| (d) Appellate Body Members         | 793,500          | 0               | 793,500          | 0               | 793,500          | 0.00%        | 0.00%        |
| (e) Library                        | 10,000           | 0               | 10,000           | 0               | 10,000           | 0.00%        | 0.00%        |
| (l) Appellate Body Operating Fund  | 1,600,000        | 0               | 1,600,000        | 0               | 1,600,000        | 0.00%        | 0.00%        |
| <b>Grand Total</b>                 | <b>5,622,600</b> | <b>418,800</b>  | <b>6,041,400</b> | <b>63,200</b>   | <b>6,104,600</b> | <b>7.45%</b> | <b>1.05%</b> |

**SCHEDULE II**  
**2012 DRAFT SCALE OF CONTRIBUTIONS**  
(in Swiss Francs with a minimum contribution of 0.015%)

| MEMBER                           | 2012<br>Contribution<br>CHF | 2012<br>Contribution | Interest <sup>3</sup><br>earned in 2010<br>for 2012<br>CHF | 2012 net<br>Contribution<br>CHF |
|----------------------------------|-----------------------------|----------------------|--|---------------------------------|
| Albania                          | 54,404                      | 0.028%               | 46   | 54,358                          |
| Angola                           | 441,061                     | 0.227%               | 156  | 440,905                         |
| Antigua and Barbuda              | 29,145                      | 0.015%               | 18   | 29,127                          |
| Argentina                        | 716,967                     | 0.369%               | 529  | 716,438                         |
| Armenia                          | 31,088                      | 0.016%               | 12   | 31,076                          |
| Australia                        | 2,380,175                   | 1.225%               | 2,513  | 2,377,662                       |
| Austria                          | 2,432,636                   | 1.252%               | 2,217  | 2,430,419                       |
| Bahrain, Kingdom of              | 184,585                     | 0.095%               | 191  | 184,394                         |
| Bangladesh                       | 211,787                     | 0.109%               | 101  | 211,686                         |
| Barbados                         | 29,145                      | 0.015%               | 4  | 29,141                          |
| Belgium                          | 4,414,496                   | 2.272%               | 5,184  | 4,409,312                       |
| Belize                           | 29,145                      | 0.015%               | 22   | 29,123                          |
| Benin                            | 29,145                      | 0.015%               | 0  | 29,145                          |
| Bolivia, Plurinational State of  | 58,290                      | 0.030%               | 0  | 58,290                          |
| Botswana                         | 62,176                      | 0.032%               | 24   | 62,152                          |
| Brazil                           | 2,088,725                   | 1.075%               | 1,590  | 2,087,135                       |
| Brunei Darussalam                | 75,777                      | 0.039%               | 71   | 75,706                          |
| Bulgaria                         | 340,025                     | 0.175%               | 338  | 339,687                         |
| Burkina Faso                     | 29,145                      | 0.015%               | 0  | 29,145                          |
| Burundi                          | 29,145                      | 0.015%               | 0  | 29,145                          |
| Cambodia                         | 73,834                      | 0.038%               | 13   | 73,821                          |
| Cameroon                         | 71,891                      | 0.037%               | 0  | 71,891                          |
| Canada                           | 5,727,964                   | 2.948%               | 7,319  | 5,720,645                       |
| Cape Verde                       | 29,145                      | 0.015%               | 17   | 29,128                          |
| Central African Republic         | 29,145                      | 0.015%               | 0  | 29,145                          |
| Chad                             | 46,632                      | 0.024%               | 0  | 46,632                          |
| Chile                            | 748,055                     | 0.385%               | 160  | 747,895                         |
| China, People's Republic of      | 14,156,698                  | 7.286%               | 3,779  | 14,152,919                      |
| Colombia                         | 437,175                     | 0.225%               | 407  | 436,768                         |
| Congo                            | 52,461                      | 0.027%               | 0  | 52,461                          |
| Costa Rica                       | 161,269                     | 0.083%               | 195  | 161,074                         |
| Côte d'Ivoire                    | 116,580                     | 0.060%               | 0  | 116,580                         |
| Croatia                          | 322,538                     | 0.166%               | 359  | 322,179                         |
| Cuba                             | 145,725                     | 0.075%               | 86   | 145,639                         |
| Cyprus                           | 139,896                     | 0.072%               | 141  | 139,755                         |
| Czech Republic                   | 1,581,602                   | 0.814%               | 1,626  | 1,579,976                       |
| Democratic Republic of the Congo | 68,005                      | 0.035%               | 0  | 68,005                          |
| Denmark                          | 1,884,710                   | 0.970%               | 2,192  | 1,882,518                       |
| Djibouti                         | 29,145                      | 0.015%               | 0  | 29,145                          |
| Dominica                         | 29,145                      | 0.015%               | 0  | 29,145                          |
| Dominican Republic               | 163,212                     | 0.084%               | 0  | 163,212                         |
| Ecuador                          | 198,186                     | 0.102%               | 191  | 197,995                         |
| Egypt                            | 579,014                     | 0.298%               | 471  | 578,543                         |

<sup>3</sup> Interest earned in 2010 under the Early Payment Encouragement Scheme (L/6384) to be deducted from the 2012 contributions.

| MEMBER                                | 2012<br>Contribution<br>CHF | 2012<br>Contribution | Interest <sup>3</sup><br>earned in 2010<br>for 2012<br>CHF | 2012 net<br>Contribution<br>CHF |
|---------------------------------------|-----------------------------|----------------------|--|---------------------------------|
| El Salvador                           | 91,321                      | 0.047%               | 4  | 91,317                          |
| Estonia                               | 188,471                     | 0.097%               | 214  | 188,257                         |
| European Union                        | 0                           | 0.000%               | 0  | 0                               |
| Fiji                                  | 29,145                      | 0.015%               | 29   | 29,116                          |
| Finland                               | 1,239,634                   | 0.638%               | 1,342  | 1,238,292                       |
| Former Yugoslav Republic of Macedonia | 58,290                      | 0.030%               | 0  | 58,290                          |
| France                                | 8,545,314                   | 4.398%               | 9,914  | 8,535,400                       |
| Gabon                                 | 40,803                      | 0.021%               | 0  | 40,803                          |
| Gambia                                | 29,145                      | 0.015%               | 0  | 29,145                          |
| Georgia                               | 52,461                      | 0.027%               | 51   | 52,410                          |
| Germany                               | 17,135,317                  | 8.819%               | 19,374   | 17,115,943                      |
| Ghana                                 | 97,150                      | 0.050%               | 0  | 97,150                          |
| Greece                                | 973,443                     | 0.501%               | 812  | 972,631                         |
| Grenada                               | 29,145                      | 0.015%               | 0  | 29,145                          |
| Guatemala                             | 137,953                     | 0.071%               | 107  | 137,846                         |
| Guinea                                | 29,145                      | 0.015%               | 0  | 29,145                          |
| Guinea-Bissau                         | 29,145                      | 0.015%               | 0  | 29,145                          |
| Guyana                                | 29,145                      | 0.015%               | 23   | 29,122                          |
| Haiti                                 | 29,145                      | 0.015%               | 14   | 29,131                          |
| Honduras                              | 99,093                      | 0.051%               | 0  | 99,093                          |
| Hong Kong, China                      | 5,073,173                   | 2.611%               | 6,160  | 5,067,013                       |
| Hungary                               | 1,268,779                   | 0.653%               | 0  | 1,268,779                       |
| Iceland                               | 89,378                      | 0.046%               | 107  | 89,271                          |
| India                                 | 3,240,924                   | 1.668%               | 1,029  | 3,239,895                       |
| Indonesia                             | 1,509,711                   | 0.777%               | 92   | 1,509,619                       |
| Ireland                               | 2,300,512                   | 1.184%               | 2,861  | 2,297,651                       |
| Israel                                | 866,578                     | 0.446%               | 1,014  | 865,564                         |
| Italy                                 | 7,074,463                   | 3.641%               | 6,872  | 7,067,591                       |
| Jamaica                               | 77,720                      | 0.040%               | 12   | 77,708                          |
| Japan                                 | 9,310,856                   | 4.792%               | 6,574  | 9,304,282                       |
| Jordan                                | 155,440                     | 0.080%               | 153  | 155,287                         |
| Kenya                                 | 101,036                     | 0.052%               | 53   | 100,983                         |
| Kingdom of Saudi Arabia               | 2,261,652                   | 1.164%               | 1,441  | 2,260,211                       |
| Korea, Republic of                    | 5,298,561                   | 2.727%               | 5,062  | 5,293,499                       |
| Kuwait                                | 617,874                     | 0.318%               | 451  | 617,423                         |
| Kyrgyz Republic                       | 29,145                      | 0.015%               | 35   | 29,110                          |
| Latvia                                | 159,326                     | 0.082%               | 170  | 159,156                         |
| Lesotho                               | 29,145                      | 0.015%               | 16   | 29,129                          |
| Liechtenstein                         | 46,632                      | 0.024%               | 56   | 46,576                          |
| Lithuania                             | 281,735                     | 0.145%               | 58   | 281,677                         |
| Luxembourg                            | 825,775                     | 0.425%               | 0  | 825,775                         |
| Macao, China                          | 163,212                     | 0.084%               | 124  | 163,088                         |
| Madagascar                            | 29,145                      | 0.015%               | 0  | 29,145                          |
| Malawi                                | 29,145                      | 0.015%               | 0  | 29,145                          |
| Malaysia                              | 2,209,191                   | 1.137%               | 1,810  | 2,207,381                       |
| Maldives                              | 29,145                      | 0.015%               | 25   | 29,120                          |
| Mali                                  | 29,145                      | 0.015%               | 0  | 29,145                          |
| Malta                                 | 79,663                      | 0.041%               | 93   | 79,570                          |
| Mauritania                            | 29,145                      | 0.015%               | 0  | 29,145                          |
| Mauritius                             | 60,233                      | 0.031%               | 70   | 60,163                          |

| MEMBER                           | 2012<br>Contribution<br>CHF | 2012<br>Contribution | Interest <sup>3</sup><br>earned in 2010<br>for 2012<br>CHF | 2012 net<br>Contribution<br>CHF |
|----------------------------------|-----------------------------|----------------------|--|---------------------------------|
| Mexico                           | 3,516,830                   | 1.810%               | 3,527  | 3,513,303                       |
| Moldova                          | 36,917                      | 0.019%               | 34   | 36,883                          |
| Mongolia                         | 31,088                      | 0.016%               | 21   | 31,067                          |
| Morocco                          | 367,227                     | 0.189%               | 270  | 366,957                         |
| Mozambique                       | 40,803                      | 0.021%               | 33   | 40,770                          |
| Myanmar, Union of                | 38,860                      | 0.020%               | 25   | 38,835                          |
| Namibia                          | 44,689                      | 0.023%               | 43   | 44,646                          |
| Nepal                            | 31,088                      | 0.016%               | 18   | 31,070                          |
| Netherlands                      | 6,272,004                   | 3.228%               | 6,588  | 6,265,416                       |
| New Zealand                      | 444,947                     | 0.229%               | 541  | 444,406                         |
| Nicaragua                        | 44,689                      | 0.023%               | 0  | 44,689                          |
| Niger                            | 29,145                      | 0.015%               | 0  | 29,145                          |
| Nigeria                          | 699,480                     | 0.360%               | 63   | 699,417                         |
| Norway                           | 1,756,472                   | 0.904%               | 1,796  | 1,754,676                       |
| Oman                             | 293,393                     | 0.151%               | 149  | 293,244                         |
| Pakistan                         | 363,341                     | 0.187%               | 376  | 362,965                         |
| Panama                           | 178,756                     | 0.092%               | 130  | 178,626                         |
| Papua New Guinea                 | 48,575                      | 0.025%               | 14   | 48,561                          |
| Paraguay                         | 81,606                      | 0.042%               | 14   | 81,592                          |
| Peru                             | 330,310                     | 0.170%               | 0  | 330,310                         |
| Philippines                      | 722,796                     | 0.372%               | 774  | 722,022                         |
| Poland                           | 2,115,927                   | 1.089%               | 2,254  | 2,113,673                       |
| Portugal                         | 996,759                     | 0.513%               | 704  | 996,055                         |
| Qatar                            | 443,004                     | 0.228%               | 5  | 442,999                         |
| Romania                          | 709,195                     | 0.365%               | 584  | 708,611                         |
| Rwanda                           | 29,145                      | 0.015%               | 31   | 29,114                          |
| Saint Kitts and Nevis            | 29,145                      | 0.015%               | 0  | 29,145                          |
| Saint Lucia                      | 29,145                      | 0.015%               | 0  | 29,145                          |
| Saint Vincent and the Grenadines | 29,145                      | 0.015%               | 14   | 29,131                          |
| Senegal                          | 46,632                      | 0.024%               | 32   | 46,600                          |
| Sierra Leone                     | 29,145                      | 0.015%               | 0  | 29,145                          |
| Singapore                        | 4,379,522                   | 2.254%               | 5,062  | 4,374,460                       |
| Slovak Republic                  | 744,169                     | 0.383%               | 653  | 743,516                         |
| Slovenia                         | 376,942                     | 0.194%               | 412  | 376,530                         |
| Solomon Islands                  | 29,145                      | 0.015%               | 28   | 29,117                          |
| South Africa                     | 1,084,194                   | 0.558%               | 1,225  | 1,082,969                       |
| Spain                            | 4,995,453                   | 2.571%               | 3,643  | 4,991,810                       |
| Sri Lanka                        | 136,010                     | 0.070%               | 28   | 135,982                         |
| Suriname                         | 29,145                      | 0.015%               | 25   | 29,120                          |
| Swaziland                        | 29,145                      | 0.015%               | 15   | 29,130                          |
| Sweden                           | 2,485,097                   | 1.279%               | 2,974  | 2,482,123                       |
| Switzerland                      | 2,642,480                   | 1.360%               | 3,127  | 2,639,353                       |
| Chinese Taipei                   | 3,122,401                   | 1.607%               | 3,815  | 3,118,586                       |
| Tanzania, United Republic of     | 68,005                      | 0.035%               | 50   | 67,955                          |
| Thailand                         | 2,110,098                   | 1.086%               | 2,375  | 2,107,723                       |
| Togo                             | 29,145                      | 0.015%               | 0  | 29,145                          |
| Tonga                            | 29,145                      | 0.015%               | 19   | 29,126                          |
| Trinidad and Tobago              | 132,124                     | 0.068%               | 122  | 132,002                         |
| Tunisia                          | 248,704                     | 0.128%               | 132  | 248,572                         |
| Turkey                           | 1,863,337                   | 0.959%               | 1,399  | 1,861,938                       |

| MEMBER                            | 2012<br>Contribution<br>CHF | 2012<br>Contribution | Interest <sup>3</sup><br>earned in 2010<br>for 2012<br>CHF | 2012 net<br>Contribution<br>CHF |
|-----------------------------------|-----------------------------|----------------------|--|---------------------------------|
| Uganda                            | 40,803                      | 0.021%               | 0  | 40,803                          |
| Ukraine                           | 788,858                     | 0.406%               | 372  | 788,486                         |
| United Arab Emirates              | 2,150,901                   | 1.107%               | 934  | 2,149,967                       |
| United Kingdom                    | 9,019,406                   | 4.642%               | 10,441   | 9,008,965                       |
| United States                     | 23,687,113                  | 12.191%              | 922  | 23,686,191                      |
| Uruguay                           | 89,378                      | 0.046%               | 39   | 89,339                          |
| Venezuela, Bolivarian Republic of | 742,226                     | 0.382%               | 0  | 742,226                         |
| Viet Nam                          | 736,397                     | 0.379%               | 58   | 736,339                         |
| Zambia                            | 52,461                      | 0.027%               | 20   | 52,441                          |
| Zimbabwe                          | 29,145                      | 0.015%               | 27   | 29,118                          |
| <b>TOTAL</b>                      | <b>194,300,000</b>          | <b>100.000%</b>      | <b>152,151</b>   | <b>194,147,849</b>              |

**SCHEDULE III**

## REVISED ESTIMATES OF MISCELLANEOUS INCOME FOR 2012 AND 2013

|  | 2011             | Inc/Dec<br>2012 | 2012             | Inc/Dec<br>2013 | 2013             | Diff.<br>2012 | Diff.<br>2013 |
|--|------------------|-----------------|------------------|-----------------|------------------|---------------|---------------|
| Contributions of Observer Countries                | 850,000          | 53,495          | 903,495          | (82,395)        | 821,100          | 6.3%          | 9.1%          |
| Sale of Publications & Royalties                   | 300,000          | 0               | 300,000          | (50,000)        | 250,000          | 0.0%          | -16.7%        |
| Trust Fund contributions                           | 230,000          | (30,000)        | 200,000          | 0               | 200,000          | -13.0%        | 0%            |
| Savings on previous year's outstanding obligations | 143,000          | 7,000           | 150,000          | 0               | 150,000          | 4.9%          | 0%            |
| Rental of meeting rooms & office space             | 140,000          | 0               | 140,000          | 100,000         | 240,000          | 0.0%          | 71.4%         |
| Other  | 40,900           | (30,495)        | 10,405           | 32,395          | 42,800           | -74.6%        | 311.3%        |
| <b>TOTAL</b>                                       | <b>1,703,900</b> | <b>0</b>        | <b>1,703,900</b> | <b>0</b>        | <b>1,703,900</b> | <b>0.0%</b>   | <b>0.0%</b>   |

**V. BIENNIAL TECHNICAL ASSISTANCE AND TRAINING PLAN 2012-2013 (WT/COMTD/W/180)**

32. The new ITTC Director informed the Committee that the Committee on Trade and Development (CTD) had examined and endorsed the WTO Technical Assistance and Training Plan for the biennium 2012-2013 at its meeting on 14 November 2011, including a target amount of CHF 18,017,056 for 2012 and CHF 18,619,393 for 2013. These figures were some CHF 6 million lower than in previous years, but these figures were more realistic, taking into account the capacity to implement quality activities. It was also added that results-based management had been introduced and that regular progress reporting, both informal and formal, would be carried out, including targets and outcomes.

33. Another member of the Secretariat briefed Members on the current financial situation of the Doha Development Agenda Global Trust Fund (DDAGTF) and pointed out that the Trust Fund had not been in a long-term sustainable equilibrium during the previous two years, as current year expenditures exceeded current year revenues. One reason was the declining rate of contributions, another problem was the unfavourable exchange rate of the Swiss franc and a third problem was the change in timing of contributions. This change in timing whereby major contributions were received during the 4<sup>th</sup> quarter of the year, made it impossible to apply these funds effectively to the implementation of activities in that year. As a result, the funds became advance funding for the following year. As a result of these late contributions, the fund was in a reasonable position to start the year 2012, but Members were urged to commit to funding the proposed plan in a timely manner in order to avoid cash flow disruptions and allow a smooth implementation of activities in 2012.

34. Several Members welcomed the quality of the plan and the implementation of the results-based management approach. A number of Members asked questions and raised concerns on the funding situation of the DDAGTF and the potential risks in delivering activities in the future. A number of Members (China, Finland, Germany and Chinese Taipei) confirmed or reiterated their commitment to funding the WTO's trade-related technical assistance activities. One of them requested that its contribution be reflected in the Plan and the ITTC indicated that this would be reflected in a revised version of the Plan to be issued in due course.

35. The Committee took note of the concerns expressed on the financial situation of the DDAGTF and endorsed the following recommendation:

**Pursuant to paragraph 40<sup>4</sup> of the Ministerial Declaration adopted at the Fourth Session of the WTO Ministerial Conference, the Committee recommends to the General Council that:**

- (a). **The target level of resources in the Doha Development Agenda Global Trust Fund (DDAGTF) be set at CHF 18,017,056 for 2012 and at CHF 18,619,393 for 2013;**
- (b). **The purpose of the DDAGTF be in 2012 and 2013 to finance the implementation of the WTO Technical Assistance and Training Plan, as authorised by the CTD;**
- (c). **Members be reminded that, on 19-20 December 2001, the General Council approved the following periodic benchmarks for contribution receipts: (i) by December of the year preceding the funds' revolving annual target period, 25 per cent of the annual total should be in the bank; (ii) by 31 March, another**

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<sup>4</sup> "40. We agree that there is a need for technical assistance to benefit from secure and predictable funding. We therefore instruct the Committee on Budget, Finance and Administration to develop a plan for adoption by the General Council in December 2001 that will ensure long-term funding for WTO technical assistance at an overall level no lower than that of the current year and commensurate with the activities outlined above.

**50 per cent for an overall 75 per cent of the total; (iii) by 30 June, 100 per cent of the funds;**

- (d). **In this context, Members be informed that the projected year-end balance of the Fund is likely to be sufficient to cover the 25 per cent of the target amount; and**
- (e). **Governments be urged to make financial contributions in a manner which would preserve the global nature of the programme and facilitate the management and reporting with a view to greater transparency (i.e. making un-earmarked contributions) and pledge multi-year contributions to create more predictability in terms of financing.**

## **VI. OTHER BUSINESS**

36. The Committee was informed that the current Secheron car park would become unavailable at the end of 2011 due to the start of the construction of the new WTO underground car park and a new building on the site. It would be temporarily replaced by a multi-storey car park located behind the current car park. This car park would be accessed with badges to be distributed in December, and its first floor would be exclusively reserved for delegations. Slightly more parking space would be available in this car park compared to the actual Secheron car park. During the transition time, a guard would guide delegates and staff in order to facilitate the access to the car park. The new underground car park would become available at the end of 2013. Another new underground car park to be located below the new WTO administrative building would become available for delegates at the beginning of 2013.

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