



1 September 2023

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**DIALOGUE ON PLASTICS POLLUTION
AND ENVIRONMENTALLY SUSTAINABLE PLASTICS TRADE**

CONVENING NOTICE

The following convening notice, dated 01 September 2023, is being circulated at the request of the Dialogue Coordinators.

1. The Dialogue will hold its next pre-plenary meeting (Members only) in hybrid mode (**Room D** and **Zoom**) on **Thursday, 21 September 2023, from 11:30 a.m. Geneva time**. If required, the meeting will reconvene in the afternoon. All WTO Members are invited to attend the meeting. Please see technical arrangements in Annex I.

2. Draft agenda

1) Introductory remarks by coordinators

2) Coordinators presentation of the document "First Draft – Possible MC13 Statement" ([INF/TE/IDP/W/10](#)), followed by discussion and interventions from delegations

3) Concluding remarks by coordinators

3. This will be preceded by a briefing with stakeholders (**Room D** and **Zoom**) on **Thursday, 21 September 2023, from 10 a.m. to 11 a.m. Geneva time**. All WTO Members and invited stakeholders are welcome to attend the meeting.

Annex I - Technical Arrangements

Please note that the pre-plenary meeting will be held in hybrid mode (room D and via Zoom).

Please note that the briefing with stakeholders will be held in hybrid mode (room D and via Zoom).

1 REMOTE PARTICIPATION

1.1 For zoom meetings:

Delegates wishing to participate virtually to the pre-plenary meeting via the Zoom platform, including capital-based officials, must register through the specific link that will be sent in a separate message.

Delegates and invited stakeholders wishing to participate virtually to the briefing with stakeholders' session via the Zoom platform, including capital-based officials, must register through the following link:

https://worldtradeorganization.zoom.us/meeting/register/tZwud-CuqTivE9DF_N8eRz5pWZJhtmrG53Yr

1.2 Before the meeting

We are available 1/2 hour before the meeting to test your connection with you.

On behalf of the interpreters please follow these recommendations:

- Use a wired internet connection (or very stable WiFi).
- Use a computer/laptop, not a phone or tablet.
- When participating remotely, at first choice, use an external USB tabletop microphone or a lapel microphone or second choice a USB Headset.
- Avoid using your computer's built-in microphone or cell-phone earbuds.
- Always turn on your camera before speaking.
- Turn off all notifications.

This will ensure that everyone can hear and understand your message fully.

1.3 During the meeting:

- If technical difficulties result in delegations being unable to intervene virtually under a given agenda item, the opportunity to take the floor will be given at an appropriate juncture before the meeting closes. Should the technical problem persist, delegations may contact the meeting coordinators (idp@wto.org) during the course of the meeting, either to send their statement for it to be read out during the meeting, or to request that the attendees be informed of their interest in the item under consideration and their intention to circulate their written statement after the meeting.

2 ATTENDANCE IN THE MEETING ROOM

For the health protection of all, and to respect the sanitary measures in place, masks remain recommended in common areas and meeting rooms.

3 STATEMENTS

To facilitate interpretation, delegations are strongly encouraged to send their written statements to the Secretariat (idp@wto.org) before the meeting starts. Statements will also be gratefully received during the meeting (idp@wto.org).
