



29 November 2018

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**ANNUAL REPORT FOR 2018 OF THE COMMITTEE ON BUDGET,
FINANCE AND ADMINISTRATION**

1.1. In accordance with the procedures for an annual overview of World Trade Organization (WTO) activities, adopted by the General Council on 15 November 1995 (WT/GC/M/8, item 11), a report on the activities of the Committee on Budget, Finance and Administration in 2018 is hereby submitted.

1.2. in 2018, the Committee held six formal meetings and submitted related reports to the General Council. The Committee reviewed and took note of the quarterly reports on the financial situation of the regular budget of the Organization and extra-budgetary funds; regular updates on the arrears of contributions from Members and Observers; an update on the WTO Pension Plan; a report on the WTO Medical Plan and ASHI contributions; regular updates on external audit findings; the WTO Risk Management Report; the Annual Report on Diversity in the WTO Secretariat; the Human Resources Annual Report on Grading Structure and Promotions; the Salary Survey 2017; the 2017 Report of the Office of Internal Oversight; and the WTO Strategic Facilities Plan.

1.3. The Committee took note of outstanding contributions from Members and Observers and invited the General Council to urge Members and Observers under Administrative Measures to liquidate their arrears.

1.4. The Committee made a recommendation to the General Council for the suspension of Administrative Measures for Central African Republic, since the Member agreed to liquidate all arrears over a period of 30 years. The General Council approved the recommendation.

1.5. The Chief of the Office of Internal Oversight (OIO) presented his report on the Activity Plan conducted by the OIO from July 2017 to June 2018.

1.6. Based on a recommendation by the Committee, the General Council approved an amendment to Annex 2 of the Staff Rules.

1.7. Other recommendations from the Committee that are to be considered for approval by the General Council during its meeting scheduled for 12th and 13th December 2018 are: the 2019 Scale of Contributions to the Regular Budget; the utilization of the accumulated budgetary surplus; and the procedures for disclosure of GATT non-official materials.

1.8. The Committee examined the Mid-Term Review for the Biennium budget 2018-2019 of the WTO and the International Trade Center (ITC).
