On 31 May 1957 the Executive Secretary, in compliance with instructions given to him by the CONTRACTING PARTIES (L/641, BISD 58/153), issued a note concerning arrangements for negotiations under Article XXVIII in 1957 (document L/635). This note has served as a guideline for the procedural arrangements for all subsequent negotiations under Article XXVIII.

In the more than twenty years that have passed since document L/635 was circulated, there have, however, been introduced a number of technical amendments in the procedures as set out in that document. The Director-General has therefore prepared the following revised procedural guidelines for renegotiations under Article XXVIII.1

1. A contracting party intending to negotiate for the modification or withdrawal of concessions in accordance with the procedures of Article XXVIII, paragraph 1 - which are also applicable to negotiations under paragraph 5 of that Article - should transmit a notification to that effect to the secretariat which will distribute the notification to all other contracting parties in a secret document.2

In the case of negotiations under paragraph 4 of Article XXVII the request for authority to enter into negotiations should be transmitted to the secretariat to be circulated in a secret document and included in the agenda of the next meeting of the Council.

These procedures are in relevant parts also valid for renegotiations under Article XVIII, paragraph 7, and Article XXIV, paragraph 6.

The date for submission of a notification for negotiation under Article XXVIII, paragraph 1, shall comply with the provisions of interpretative note 3 to paragraph 1 of Article XXVIII.
2. The notification or request should include a list of items which it is intended to modify or withdraw indicating for each item the contracting parties, if any, with which the item was initially negotiated. It should be indicated whether the intention is to modify a concession or withdraw it, in whole or in part, from the schedule. If a concession is to be modified, the proposed modification should be stated in the notification or circulated as soon as possible thereafter to those contracting parties with which the concession was originally negotiated and those which have a principal supplying interest. The notification or request should be accompanied by statistics of imports of the products involved, by country of origin, for the last three years for which statistics are available. If specific or mixed duties are affected, both values and quantities should be indicated.

3. At the same time as the notification is transmitted to the secretariat or when the authorization to enter into negotiations has been granted by the Council - or as soon as possible thereafter - the contracting party referred to in paragraph 1 above should communicate to those contracting parties, with which concessions were initially negotiated, and those which have a principal supplying interest, the compensatory adjustments which it is prepared to offer.

4. Any contracting party which considers that it has a principal or a substantial supplying interest in a concession which is to be the subject of negotiation and consultation under Article XXVIII should communicate its claim in writing to the contracting party referred to in paragraph 1 above and at the same time inform the secretariat. If the latter recognizes the claim, the recognition will constitute a determination by the CONTRACTING PARTIES of interest in the sense of Article XXVIII:1. If a claim of interest is not recognized, the contracting party making the claim may refer the matter to the Council. Claims of interest should be made within ninety days following the circulation of the import statistics referred to in paragraph 2 above.

5. Upon completion of each bilateral negotiation the contracting party referred to in paragraph 1 above should send to the secretariat a joint letter on the lines of the model in Annex A attached hereto signed by both parties. To this letter shall be attached a report on the lines of the model in Annex B attached hereto. The report should be initialled by both parties. The secretariat will distribute the letter and the report to all contracting parties in a secret document.

6. Upon completion of all its negotiations the contracting party referred to in paragraph 1 above should send to the secretariat, for distribution in a secret document, a final report on the lines of the model in Annex C attached hereto.
7. Contracting parties will be free to give effect to the changes agreed upon in the negotiations as from the first day of the period referred to in Article XXVIII:1, or, in the case of negotiations under paragraph 4 or 5 of Article XXVIII, as from the date on which the conclusion of all the negotiations have been notified as set out in paragraph 6 above. A notification shall be submitted to the secretariat of the date on which these changes will come into force.

8. Formal effect will be given to the changes in the schedules by means of Certifications in accordance with the Decision of the CONTRACTING PARTIES of 19 November 1968 (BISD 16S/16).
ANNEX A

MODEL

To the Director-General,  
GATT,  
Geneva.

(SECRET)

(DATE)

NEGOTIATIONS RELATING TO SCHEDULE ..... 1

The Delegations of _____________ and ______________, have concluded their negotiations under Article XXVIII for the modification or withdrawal of concessions provided for in Schedule _____ as set out in the report 2 attached.

signed for the Delegation of

signed for the Delegation of

__________________________  

__________________________

1 Insert number of Schedule and name of country.
2 See Annex B.
Results of Negotiations under Article XXVIII for the Modification or Withdrawal of Concessions in the Schedule of .... Initially Negotiated with .....  

CHANGES IN SCHEDULE ..... 2/

A. Concessions to be withdrawn

<table>
<thead>
<tr>
<th>Tariff item number</th>
<th>Description of products</th>
<th>Rates of duty bound in existing schedule</th>
</tr>
</thead>
</table>

B. Bound rates to be increased

<table>
<thead>
<tr>
<th>Tariff item number</th>
<th>Description of products 3/</th>
<th>Rates of duty bound in existing schedule</th>
<th>Rates of duty to be bound</th>
</tr>
</thead>
</table>

C. Reduction of rates bound in the existing schedules

<table>
<thead>
<tr>
<th>Tariff item number</th>
<th>Description of products 3/</th>
<th>Rates of duty bound in existing schedule</th>
<th>Rates of duty to be bound</th>
</tr>
</thead>
</table>

D. New concessions on items not in existing schedules

<table>
<thead>
<tr>
<th>Tariff item number</th>
<th>Description of products</th>
<th>Rates of duty at present in force</th>
<th>Rates of duty to be bound</th>
</tr>
</thead>
</table>

1/ Each page should be marked SECRET.
2/ Insert number of Schedule and name of country.
3/ If the modification is a change in the description of the product, rather than an increase, or decrease, in the bound rate of duty, the old and new descriptions should appear in the second column.
NEGOTIATIONS UNDER ARTICLE XXVIII

Report by the delegation of ______________ relating to negotiations under Article XXVIII with respect to Schedule __________

1. **Negotiations resulted in agreement with:**
   
   Country ..... (SECRET/-/Add.-)
   
   " ..... (SECRET/-/Add.-)
   
   etc.

2. **Agreement was not reached with:**
   
   ....................

3. **Consultations have been held with the following contracting parties having a substantial interest:**
   
   ....................