Dear Sir,

Subject: 1967 Export Promotion Training Courses
       Offered by Australia
       (English language candidates only)

At the Export Promotion Training Symposium held in Geneva in May, 1966, the Australian representative detailed the training courses in trade promotion run by Australia for nominees of developing countries during recent years.

The Trainees who attended these courses came from countries covered by the Colombo Plan, the Special Commonwealth African Assistance Plan and the Australian South Pacific Technical Assistance Programme.

The Centre has just been informed that the Australian Government intends to offer two Export Trade Promotion Courses during 1967, one in March and the other in August.

The Australian Government Department of Trade and Industry will again be providing facilities for training groups in the field of trade promotion. It is anticipated that each of these training courses will be of approximately three months' duration and that approximately twelve trainees from developing countries will be accepted for each course.

The 1967 courses are primarily being conducted as part of Australia's continuing assistance under the above-mentioned aid programmes (details of the proposed courses have been transmitted by the Australian Government to the Governments of countries covered by these programmes) but a strictly limited number of places may be available to other developing countries.
Although final details of the 1967 Trade Promotion training courses have not yet been determined, the trainees will receive comprehensive instruction on all facets of export promotion along the lines of previous training courses, as detailed by the Australian representative at the Hay Symposium. Briefly, each course will take the form of:-

- Lectures/discussions;
- Projects, consisting of case studies and other forms of syndicate exercises;
- Visits to Department of Trade and Industry Regional Offices for additional talks with a trade promotional slant;
- Tours of inspection of primary and manufacturing sectors; and
- Visits to Government Departments (other than the Department of Trade and Industry) having direct relationship to the field of trade promotion.

In designing the 1967 training courses, Australia has been conscious of the need to achieve course balance. Consequently, although course composition in terms of nationalities will be spread as widely as possible, the principal factor governing selection of the trainees will be their ability to meet the following criteria:-

(a) a good understanding (spoken and written) of the English language - to be demonstrated, before selection, to the satisfaction of the GATT International Trade Centre, and the Australian Diplomatic Mission in the recipient country or, if there is no Australian Mission, to the satisfaction of the nominating authority;

(b) reasonably senior status appropriate to the level of the course;

(c) assurance that nominees will be in a position to put their training to use on their return to their own countries;

(d) tertiary education, although not a prerequisite, would be an advantage.
All expenses incurred by successful applicants by way of transportation to and from their own country, and living and travelling expenses within Australia for the period of each course, will be met by the Australian Government.

Nominations should be submitted on the form attached to the GATT International Trade Centre, Palais des Nations, Geneva.

The closing date for nominations is the 20 January, 1967.

Yours truly,

[Signature]

J.L. Jacobson
Director of the Centre
By the Government of ..................................................
for a course of training in ..................................................
(Field of Training)
to be conducted in Australia by the Commonwealth Department of Trade and Industry

Note: For each candidate a duly completed copy of this form should be sent to

PART I (to be completed by nominee) Please print or type
(Personal details). It would be helpful if a photograph could be attached (see page 3).

1. (a) Surname
(b) Forenames
(Note:- Underline the name you wish to be called)

2. Sex
Male/Female

3. Home Address

4. Date and place of birth

5. (a) Married/Single
(b) Number of Children

6. Nationality

7. (a) Name and address of person to be notified in emergency
(b) Relationship of this person to you

8. Please indicate dietary restrictions if any
9. Education Record—

Note:- If you have recently taken an examination or are about to do so, please say what the examination is and when the result may be expected.

<table>
<thead>
<tr>
<th>Educational Institution</th>
<th>Location</th>
<th>Years Attended From</th>
<th>To</th>
<th>Degrees, Diplomas and Certificates, if any and subjects studied for Degree or Diploma</th>
<th>Special fields of study</th>
</tr>
</thead>
</table>

10. Please indicate details of any professional qualifications, or special industry certificates which you possess.

11. Employment Record

(listing most recent post first)

(a) Present or most recent post with dates of service

(Describe your duties briefly, indicating your personal responsibility)

Present salary

(i) basic (per mensem)

(ii) all-inclusive (per mensem)

Name and address of Employer

Type of Organisation

(b) Previous post with dates of service

(Describe your duties briefly, indicating your personal responsibility)
Name and Address of Employer

Type of Organisation

(c) Previous post with dates of service
(Describe your duties briefly, indicating your personal responsibility)

Name and Address of Employer

Type of Organisation

12. Have you travelled abroad before? If so, where, for what purpose and for how long?

13. Give a statement of not more than 500 words regarding your experience and requirements for training. (This statement should be approved by your Government)

Attach a Recent Photo
PART II (to be completed by an authorized official of the nominating Government)

1. Observations of the nominating Government on:-

(a) the nominee's personal qualities, education and employment record and knowledge of English (spoken and written)

(b) his general fitness to benefit fully from the course of training for which he is being nominated

(c) any special reasons for his selection; and

(d) description of the post he will be required to fill on the satisfactory completion of this training

PART III (to be completed by nominee)

1. Nominee's Statement

I, .................................................................

…………………………………………………………

(Country)

…………………………………………………………

Certify that the statements made by me in Part I of this form are true, complete and correct to the best of my belief.

If accepted for a training award, I undertake to:-

(a) carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the host government in respect of this course of training;

(b) follow the course of study or training, and abide by the rules of the University or other institution or establishment in which I undertake to study or train;

(c) refrain from engaging in political activities, or any form of employment for profit or gain;

(d) submit any progress reports which may be prescribed;

(e) return to my home country at the end of my course of study or training.

I also fully understand that if I am granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause determined by the host Government.

Date: ..................................................

(Signature of Nominee)
2. Official Nomination

on behalf of the Government of ..........................................................

I certify that:

(a) I have examined the educational, professional or other certificates quoted by the nominee in Part I of this form and I am satisfied that they are authentic and relate to the nominee.

(b) I have examined the medical certificate and x-ray report produced by the nominee which states that he is medically fit and free from any infectious disease and that having regard to his physical and mental history there is no reason to suppose that the nominee is other than fit to undertake the journey to, and to remain under training in Australia.

(c) The nominee has a knowledge of spoken and written English sufficient to enable him to follow the course of training for which he is being nominated, and he can converse easily on everyday matters. (Assessment of competence in English to be attached if required by the Government to which the application is addressed).

I nominate him accordingly on behalf of the Government of ..........................................................

Signed: ..........................

Rank or Title: ..........................

Date: ..........................

3. Correspondence:

Please indicate name and address of official to whom any correspondence regarding this form can be forwarded. The telegraphic address should also be given.