TO: Staff Members
FROM: R. Glémet

MEMORANDUM

1 October 1952

LANGUAGES SERVICE
CHIEF: M. GLÉMET

1. Requests for assignments from
   M. Roth or Miss Pesslee

2. Notification of assignments to
   Mr. Roth or Miss Pesslee to be
   on notice board by 9 a.m.

   INTERPRETATION UNIT
   Head: M. GLÉMET

   M. Herbert Mme. Drège M. Samarine M. Glémet

   Assignment of English
   texts for translation

   RETURN

   Mlle. Monteau M. Moret E. Herlin M. Glémet

   Assignment of French
   texts for translation

   Return of revised French into English texts to Miss Hislop

   TRANSLATION UNIT
   Head: M. COLSEET

   Requests for translation from
   Miss Hislop

   TO: MR. RO TH

   Requests for revised translations
   to Miss Hislop

   Return of revised translated text to Miss Hislop