Sir,

I have been informed by the Director of the European Office of the United Nations that a number of offices will be available for delegations from 17 October 1957 to the end of the twelfth session of the CONTRACTING PARTIES in the Palais des Nations.

The charges for the offices will be 6.00 Swiss francs per day per standard office unit, and should be paid, by your delegation to the ICITO secretariat before the end of the session. It should be noted that following a new procedure adopted by the European Office, delegations will be billed for the entire duration of the session for the offices allotted them, unless they specify an earlier date of departure in their letter of reservation.

I should be grateful if you would indicate to me not later than 20 September what your office requirements will be during the forthcoming session of the CONTRACTING PARTIES. It will be helpful to know the number of persons to be accommodated and the minimum number of offices needed.

Accept, Sir, the assurances of my highest consideration.

E. Wyndham White
Executive Secretary