TARIFF NEGOTIATIONS WITH BRAZIL

INFORMATION FOR DELEGATIONS

1. Office space for delegations

A list of offices occupied by delegations, and their telephone numbers, has been distributed to delegations (document TNB/INF/3). The secretariat has been informed by the European Office of the United Nations that no further offices can be obtained and that the offices made available will have to be evacuated on 18 April 1958.

2. Reproduction of documents

As a rule the GATT secretariat and the United Nations are not in a position to cut stencils for delegations. The GATT secretariat will, however, be prepared to make arrangements for delegations which do not contemplate having clerical staff in Geneva. The United Nations Documents' Reproduction Service will be prepared, insofar as their own work load permits, to roll stencils for delegations at the United Nations reimbursement rates charged for services rendered. In any event requests for such work must be channelled through the secretariat.

3. Translation of schedules

The secretariat may arrange with the Brussels International Customs Tariff Bureau for translation of schedules at the request of delegations. In view of the need for the Brussels Bureau to plan its work, notice of any such request should be given as far in advance as possible.

4. Typewriters, filing cabinets and roneo machines

The secretariat keeps a list of firms specialized in the renting of typewriters, filing cabinets and roneo machines. With regard to roneo machines, delegations are requested to consult the secretariat - for technical reasons - before installing these machines in their offices.

5. Secretarial assistance

The secretariat will assist delegations in finding temporary secretarial assistance.

6. Conference secretariat

As from Friday, 14 February, Mr. G. Maggio and Mme N. Mathoz can be reached either in Office No. A.276 (telephone No. 2466) at the Palais des Nations or at the Villa le Bocage (telephone Nos. 3496 or 3493).