The secretariat of ICITO/GATT is seeking to fill a post of Statistical Clerk in the Technical Co-operation Division. Applications from men and women are equally welcome. Serving staff members who may be interested in this position are also invited to apply.

POST: Statistical Clerk.


BASE SALARY: SwF 48,813 to SwF 64,903 net p.a.

Allowances according to Staff Rules. Net salary and other emoluments are exempt from income tax and paid in Swiss francs.

TYPE OF APPOINTMENT: Initial fixed-term appointment (one year).

GENERAL FUNCTIONS: The incumbent will be responsible for the preparation of statistical information and will assist in the research work of the Division. Responsibilities will include the following:

(a) selection, checking and presentation of statistical information on developing countries;

(b) preparation of tables of trade and tariff data, on the basis of various national and international nomenclatures;

(c) selection of products of actual or potential export interest for developing countries;

(d) maintenance of the Division's general filing system on non-tariff measures;

(e) assisting in the research work of the Division.
REQUIRED QUALIFICATIONS: Completed secondary education, with methodical statistical training. Knowledge of statistical methods and basic trade concepts, with experience in the compilation of statistics and data processing. Ability to work on main-frame computer and personal computers. Good working knowledge of English and French; knowledge of Spanish would be an asset.

APPLICATIONS: A formal application should be submitted to:

Chief of Personnel
ICIT/GATT
Centre William Rappard
Rue de Lausanne 154
1211 Geneva 21
Switzerland

CLOSING DATE OF THIS VACANCY NOTICE: 1 February 1990