The Secretariat of ICITO/GATT is seeking to fill a position in the General Council and Appeals Division. Applications from men and women are equally welcome. Serving staff members interested in this position are also invited to apply.

**CATEGORY AND LEVEL:** Professional - P.3 or P.4, according to qualifications and experience.

**BASE SALARY:**

- **P.3 range:**

- **P.4 range:**
  - with dependants: US$46,901.-- to US$61,156.-- net p.a.

**POST ADJUSTMENT:**

- **P.3 range:**
  - with dependants: US$34,184.-- to US$45,808.-- net p.a.

- **P.4 range:**

**TYPE OF APPOINTMENT:** Fixed-term for two years.

**GENERAL FUNCTIONS:**

The functions are related to GATT activities in the field of trade between developed and developing countries and to servicing sessions of the CONTRACTING PARTIES and meetings of the Council of Representatives. The incumbent will assist in or execute various duties such as:

(a) coordination with delegations and other operative divisions of the Secretariat for the preparation of meetings of the Council and its Agenda;

94-1638

---

1This allowance is adjustable according to the movements in the cost of living and to changes in the official United Nations rate of exchange between the US dollar and the Swiss franc. The figures mentioned above, which should be added to the base salary figures, correspond to the exchange rate for July 1994.

2After entry into force of the World Trade Organization (WTO) the functions described in this paragraph will relate to the following standing bodies of the Organization: Ministerial Conference, the General Council, the Dispute Settlement Body and the Committee on Trade and Development and its subsidiary bodies, respectively.
(b) informing and advising delegations on matters before the Council and the Committee on Trade and Development;

(c) participating in informal consultations and negotiations on issues being dealt with under the CONTRACTING PARTIES, the Council or the Committee on Trade and Development;

(d) coordinating work on the trade of least-developed countries under the aegis of the Sub-Committee on Trade of Least-Developed Countries of the Committee on Trade and Development;

(e) servicing the sessions of the CONTRACTING PARTIES, meetings of the Council and of the Committee on Trade and Development and its related bodies;

(f) preparing economic analysis for background documentation and studies on issues relating to the participating of developing countries on the multilateral trading system, including statistical analysis;

(g) preparation of reports, documents, internal notes and memoranda on substantive and procedural issues before the CONTRACTING PARTIES, the Council, the Committee on Trade and Development and its related bodies;

(h) drafting of reports, documents, internal notes and memoranda on substantive and procedural issues before the CONTRACTING PARTIES' sessions and reports of the Committee on trade and Development;

(i) carrying out other assignments as required.

DESIRABLE QUALIFICATIONS: A university degree, preferably in economics or related field. At least five years of relevant professional experience. A sound knowledge of GATT, and in general of international economic and trade policy issues. Ability to carry out analysis of trade and trade policy issues and to draft accurately, precisely and quickly, in English. Ability to maintain good relations with delegations and with staff in other divisions within the Secretariat. Knowledge of personal computers would be an advantage.

LANGUAGES: Fluent English with excellent working knowledge of either French or Spanish. Knowledge of the third language would be an asset.

APPLICATIONS: A formal application should be submitted to:

Director, Personnel Division
ICITTO/GATT
Centre William Rappard
Rue de Lausanne, 154
CH-1211 Geneva 21
Switzerland

Fax No. (41 22) 739.57.72

CLOSING DATE OF THIS VACANCY NOTICE: 19 September 1994