PRACTICAL GUIDE TO THE AGREEMENT

Note from the Delegation of Switzerland

The delegation of Switzerland has submitted the following by letter dated 5 October 1983.

1. Contents

The guide would essentially consist of chapters by countries. However, a brief summary of the objectives and principles of the Agreement might be added by way of introduction.

2. Form

The secretariat has already published and put on sale Annexes I-IV to the Agreement in loose-leaf form. It would seem advisable to adopt the same system for this practical guide. It could be published and sold in the three languages of GATT.

3. Preparation of the guide

As soon as the Committee takes a decision on its contents, the secretariat could prepare a draft guide, which could then be supplemented by contributions from delegations.

I. Practical guide to the Agreement on Government Procurement

Introduction:

Summary of the Agreement:

Rules, principles, procedures
Reference to publication of the text of the Agreement (address, price)
Where appropriate, decisions of the Committee dealing with practices

II. Application of the Agreement in the signatory countries:

Country X
1. General

1.1 Legal bases:
Laws, regulations, directives (titles, subject-matter, references)
Organ in which published, address where texts can be obtained and their price

1.2 Publication of invitations to tender:
Title of official publication, address, frequency, price
Other publications or sources of information

1.3 Information centre:
Address, telex, telephone

1.4 Appeal procedures

1.5 Derogations under the Agreement

2. Entities

2.1 Entity A

2.1.1 Address

2.1.2 Principal products purchased

2.1.3 Qualifications of interested suppliers (for example, financial conditions)

2.1.4 Reference to lists of qualified suppliers:
Publication
Conditions of access

2.1.5 Procurement procedures mainly employed

2.1.6 Information to suppliers concerning the award (when and by whom will unsuccessful bidders be informed? Address where additional information can be obtained)

2.2 Entity B

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3. Other useful information

For example:

Technical assistance
Statistics
Publications