Heads of Delegations are invited:

(a) to fix a date for the final Plenary Sessions;

(b) to consider a programme for the Plenary Sessions.

The following notes may assist Heads of Delegations in considering these matters:

1. It now appears probable that the work of Committee II can be completed by midday on Saturday, 23 November. This would leave Saturday afternoon and Sunday for the Secretariat to complete the final work of compiling the Reports for submission to the Plenary Session. It is therefore suggested that the Plenary Sessions should commence at 10.30 on Monday, 25 November, and should be resumed at 3 o'clock on Monday afternoon, and either completed the same afternoon or on Tuesday morning. Insofar as certain delegations may already have left London, it is suggested that alternates be appointed from the diplomatic missions of their governments in London.

2. The programme should follow the draft agenda outlined in E/TC/T/DEL/7 amended in the light of subsequent discussions in the meetings of Heads of Delegations. After the Report by the Chairman on Credentials, the United States Delegate should submit the resolution on the Tariff Negotiations. The Chairman will then submit successively the resolutions regarding the Report, the Drafting Committee, and the Second Session of the Preparatory Committee, referring particularly to the proposal to postpone final consideration of items 11, 12, 13, and 15 of the agenda.
until the Second Session.

The Committee Reports will then be presented seriatim by the Committee Chairmen. It is suggested that this presentation should be formal, and that the Committee Chairmen should not endeavour to summarize the work of their Committees. In the absence of Mr. Malik, it is suggested that the Report of the Joint Committee on Industrial Development should be presented by Dr. Coombs. Immediately after the presentation of the Reports, there should be submitted any specific resolutions resulting from the work of the Committees, e.g., the resolution submitted by the Joint Committee and the resolution submitted by Committee IV. The Chairman of the Preparatory Committee will give a short review of the work of the Preparatory Committee as embodied in the Committee Reports, and then invite a general discussion. This will afford delegations an opportunity to make general statements covering the work of the First Session. It is suggested that delegates who wish to take advantage of this opportunity should inform the Executive Secretary in advance and furnish copies of the texts of their statements, in order to enable the simultaneous interpretation system to function effectively. At the conclusion of the statements by principal delegates, the Chairman will wind up and will include in his concluding speech an instruction to the Executive Secretary to make an interim report to the Economic and Social Council at its Fourth Session.