The following suggestions are put forward for consideration by the Intersessional Committee at the meeting commencing on 11 September. If the Committee should approve these suggestions, they could go forward to the Session with the Committee's recommendation for their adoption.

1. **Hours of meetings**
   
   That morning meetings should be from 10 a.m. to 12.30 p.m. and afternoon meetings from 2.30 p.m. to 5 p.m.

2. **Plenary meetings**
   
   That plenary meetings should generally be held in the afternoon.

3. **Interpretation**
   
   That simultaneous interpretation should be provided for all plenary meetings.

4. **Budget Working Party**
   
   That the Committee should appoint a budget working party to meet a few days in advance of the Session with instructions to complete as much of its work as possible before the Session opens.

5. **European Coal and Steel Community**
   
   That a date should be fixed (and the High Authority of the ECSC be informed) for consideration in plenary meeting of the report of the member States and for the appointment of a working party. Monday, 15 October, is suggested.

6. **Articles XII, XIV and XV**
   
   That a date should be fixed (and the International Monetary Fund be informed) for consideration of balance-of-payments questions in plenary meeting and the appointment of a working party. Monday, 22 October, is suggested.
7. **Meeting of Ministers**

That meetings at ministerial level be held towards the end of the Session to take decisions on important matters discussed during the Session and possibly to give directives for the ensuing year. The week of 12 - 16 November is suggested. (The Executive Secretary will wish to make a statement to the Committee enlarging upon the communication addressed to contracting parties on 8 April.)